

**TOWN OF BARNES**  
**EMERGENCY MEDICAL SERVICES COMMITTEE MEETING**

**Tuesday, Dec. 15, 2015**

**3:00 PM in the Barnes Town Office**

**Meeting Minutes**

**1. Call Emergency Medical Services Committee (EMSC) Meeting to Order**

Guy Johnston called the meeting to order at 3:07 p.m.

**2. Roll call to establish quorum and verification of public notice**

Present: Bill Pence, Guy Johnston, Rose Baldwin, Tom Renz, Tom Krob

Absent: Chris Webb, Kara Foat, Dr. Carl Heltne

**3. Approve the agenda**

Guy asked for approval of the agenda. Motion was made by Bill and seconded by Tom R. All were in favor.

**4. Approve the minutes from the previous meeting 11/09/15**

Motion made by Tom R. and seconded by Guy to approve the distributed minutes.

**5. Review Barnes Ambulance run data – discussion**

Tom R. finished run data entry for 2014 and year to date 2015. He distributed a flash drive of the data to all members present. Bill asked a question about how people are notified of calls. Tom explained that all staff have radios and an “I am responding” AP on their smart phones. E-Dispatch provides a phone number and access code from a LAN line and automatic paging from both Bayfield and Douglas counties. He also added that whenever a helicopter is called the call also goes for a higher level of care (i.e. paramedic support) in case the helicopter cannot fly. It was noted that the mode response time changed by 5 minutes from 2014 to 2015 and that the time to secure a higher level of care was just a bit longer. Tom indicated that this could be due to better responses, better equipment, and using Sawyer county ambulance service sooner. He added that Gold Cross always sends an ambulance and Sawyer County a chase car to get paramedics on the scene. It is up to them what they will send. Flash drives of this data are available to absent committee members from Tom R. or Guy. Tom will add the remainder of 2015 run data at year end and determine if prior years are needed for our work.

## **6. Review the approved EMS Provider Survey and cover letter—discussion and possible recommendation**

Guy has made contact with all 5 providers and they are willing to do this survey. The plan is for a survey to go out to them before the holidays in advance of a meeting with them to discuss their data. Data compilation will be done in excel with one tab for each provider and the ability to summarize all. With the help of Tom R. we spent time completing the survey first for Barnes. In doing so there were a few survey changes/clarifications. Bill offered to modify the survey and put the Barnes data into it. Tom offered to set up and put the collected survey data into an excel document.

Guy distributed a draft of the cover letter that will go out to the EMS provider agencies with the survey. There were only a few minor changes to the document. Guy will finalize the letter and send it out with the surveys to the provider agencies. The agencies are: Iron River, Mason, Gordon-Wascott, Gold Cross, Sawyer County, and Great Divide Ambulance services.

## **7. Identify EMS Provider meeting dates that are scheduled—discussion**

Guy had learned that none of the providers he contacted wanted to meet until after they had an opportunity to review the survey. Therefore, there was no discussion on this topic and dates will be set later.

## **8. Identify future agenda items—discussion and possible recommendation**

There was no input from members present on this agenda item.

## **9. Set meeting dates for 2016**

We set the date and time for our next meeting as January 12, 2016 at 3 p.m.

## **10. Adjourn**

Motion made by Tom R. and seconded by Rose to adjourn the meeting at 4:48 pm. Motion carried.