

**MINUTES OF THE TOWN OF BARNES
SPECIAL TOWN BOARD MEETING
Thursday, SEPTEMBER 27th, 2012
Barnes Town Hall, 3360 County Highway N, Barnes, WI**

[APPROVED] *

Chairperson Lu Peet called the Special Town Board Meeting to order at 5:22p.m. Roll call was taken; all members of the Board were present: Jack Meinke, Chris Webb, Mitch McGee, Donna Porter, and Lu Peet. Also in attendance was Steve Baldwin, Town Clerk-Treasurer. Peet verified with Baldwin that notice of the meeting had been properly posted as required by law.

AGENDA

- 1) Call to Order & Roll-call of Board Members**
- 2) Closed Session:** The Board will go into a closed session pursuant to State Statutes **19.85(1)(c)**:
“Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” The board will reconvene to open session.
- 3) 2012 & 2013 Budget & Planning Issues:**
 - a. Admin. Budget: New Deputy Clerk/Treasurer position**
 - b. Review additional Chart of Accounts changes**
 - c. Review other 2012 Budget Issues**
 - d. Highway Budget: New Plow Truck purchase request**
- 4) Closed Session:** The Board will go into a closed session pursuant to State Statute **19.85 (1)(g)**:
“...Conferring with, or reviewing written advice from, legal counsel for the governmental body who is rendering oral or written strategy to be adopted by the body with respect to litigation in which it is, or is likely to become, involved.” At the end of their closed session, the board will reconvene to open session, if necessary, to act on any items from the closed session.
- 5) Adjournment.**

**Motion (Meinke/Porter) to go into closed session pursuant to State Statute 19.85(1)(c):
“considering employment, promotion, compensation or performance evaluation data of any
public employee over which the governmental body has jurisdiction or exercises responsibility.**

Roll call vote was taken with all members voting yes; motion carried. The Board adjourned to closed session at 5:24p.m.

Motion (Webb/ Porter) to adjourn the closed and return to open session. Motion carried. The board returned to regular open session at 6:20p.m. There were no motions made in closed session and the board discussed only items pertaining to the statute listed.

Bob Lang, Roads & Property Foreman, also attended the meeting from this time.

- 3) 2012 & 2013 Budget & Planning Issues:**
 - a. Admin. Budget: New Deputy Clerk/Treasurer position:** Baldwin will add a new sub-account for the position to differentiate it from the Y-T-D Deputy Clerk wages.
 - b. Review additional Chart of Accounts changes:** Review of the corrections made for Jerry Witt’s wages and the Y-T-D Seasonal and Part-time wages and budget are now correct.
 - c. Review other 2012/2013 Budget Issues:**

- Approval of the A.I.S. Committee's request to re-do their Chart of Accounts with more detail accounts listed by Grant. Baldwin will make changes now.
 - Parks & Recreation Budget: Supervisor Porter reviewed the playground equipment bid. Discussion; decision to order 2 picnic tables and other items but not the Spinami. Discussion of the Park skating rink for 2012/2013 winter; decision to remove the aging Boards and replace them with a sand/dirt berm around the rink. Decision to remove the old teeter-totters as soon as possible.
- d. **Highway Budget – New Plow Truck purchase request:** The Y-T-D budget for Highway Capital was reviewed; it is projected to have an unused balance of approximately \$170,000. by year-end. Lang reviewed the cost-justification for a new truck and requested that all unused capital highway budget be used for the new plow truck purchase.

Motion (Webb/Meinke/Porter) to approve requesting proposals/quotes for a new plow truck chassis and mounted equipment, not to exceed a total cost of \$195,000. , quotes must be received by Monday, October 15th. Roll call vote was taken with all members voting yes.

Motion Carried.

Baldwin will schedule and post the next Budget meeting for Thursday, October 18th, at 5p.m. The received truck quotes will be the initial agenda item and reviewed at that time. Baldwin will also schedule the annual reviews for Bob Lang and Tom Renz for a Special Board Meeting on October 16th starting at 3p.m., prior to the Monthly Town Board Meeting.

4) **Closed Session:**

Motion (McGee/Porter) to go into closed session pursuant to State Statute 19.85(1)(g): "...Conferring with, or reviewing written advice from, legal counsel for the governmental body who is rendering oral or written strategy to be adopted by the body with respect to litigation in which it is, or is likely to become, involved." Roll call vote was taken with all members voting yes. **Motion Carried.** The Board adjourned to closed session at 7:48p.m.

Motion (Webb/ Porter) to adjourn the closed and return to open session. Motion carried.

The board returned to regular open session at 7:59p.m. There were no motions made in closed session and the board discussed only items pertaining to the statute listed. In the closed session, the Board determined that a meeting with the Town lawyer is required as soon as possible and must occur next week prior to the mediation session that is currently scheduled for October 17th. Baldwin will contact John Carlson immediately tomorrow to coordinate the meeting that will be attended by Lu Peet, Mitch McGee and Bob Lang.

5) **Adjournment.**

Motion (Webb/Porter) to adjourn the September 27th Special Board Meeting.

Call for discussion. **Motion carried.** Meeting adjourned at 8:03p.m.

Respectfully Submitted,

Stephen C. Baldwin

Stephen C. Baldwin, Town of Barnes Clerk-Treasurer

Dated this 5th Day of October, 2012

* **Note:** These Minutes were **approved** by the Town Board at their **October 16th, 2012** monthly meeting.