

MINUTES OF THE TOWN OF BARNES MONTHLY TOWN BOARD MEETING

Tuesday –September 17, 2019
6:30 PM in the Barnes Town Hall

UNAPPROVED

Chairperson Chris Webb called the Monthly Town Board Meeting to order at 6:30PM. A roll call was taken to establish a quorum with Tom Emerson, Seana Frint, Donna Porter and Susan Jansen in attendance. Judy Bourassa verified public notice.

The pledge of allegiance to the flag was said by all.

A motion was made (Frint/Emerson) to approve the agenda and the minutes of the 8/20/2019 Monthly Board Meeting and the 8/20 and 8/26/2019 Special Board Meetings and to dispense with the reading of those minutes. A voice vote was taken, motion carried.

Public Comment Session –Chairperson Webb shared some recommendations regarding public comment sessions including limiting it to 3 minutes, allowing comments only by property owners and residents and only allowing comments on agenda items. This will be discussed further and implemented at future board meetings. There were no other public comments.

Clerk Correspondence-copies of letters were received from Bayfield County Planning & Zoning Department addressed to James & Teresa Kruszenga, Steven & Tayyana Hucovski and Todd Holmstrom. 2 responses to the EMS letters that the Town of Barnes sent regarding Emergency Medical Services were also received.

Certificate of Deposit (CD) maturing 9/19/19. Rates for a 6 month CD at Associated Bank is 1.65% and a 12 month CD rate is 1.10%. Hayward Community Credit Union rates are .95% for 6 months or 2.20% for 12 months.

A motion was made (Porter/Jansen) to cash out the CD with Associated Bank and purchase a 6 month CD at Associated Bank for \$100,000 and deposit the remainder in the General Savings Money Market account. Voice vote taken, motion carried.

The clerk read an email from Bayfield County Emergency Manager, Jan Victorson, regarding September being National Preparedness Month. They encourage all jurisdictions and citizens to accept their personal and community responsibility to be prepared for the unexpected. For the town, consider developing an emergency plan, for citizens, make sure your address signs are easily viewed from the roadway and for the community, know who your neighbors are. You can learn more at www.ready.gov.

Emergency Action Plan-the clerk reported she was unable to find any documents in the office but a template from Bayfield County was received and the clerk drafted one for the Town of Barnes. The board will review the plan and consider the resolution(s) at the next meeting.

Consider an update to the Vacation and Sick Leave Policies in the Employee Policy Handbook – The policies were reviewed and discussion was held. One option would be to change to a PTO (Personal Time Off) Policy which would combine Vacation and Sick time. The Town provides

Short-Term Disability and that takes effect on Day 1 for injuries and on Day 8 for illness. The board tabled this item and it will be discussed in the budget sessions in October.

Review of Ordinance updates- the clerk sent an updated Chapter 2 to the attorney for review but has not heard back so this was tabled.

Consider renewal of Cable Chamber of Commerce membership-there was some confusion as to what the membership provides, so Chris will talk to the Chamber and get some more information. This was tabled until the next meeting.

Vouchers approval – discussion/motion to approve August vouchers.

A motion was made (Emerson/Frint) to approve August vouchers. Voice vote taken, motion carried.

Clerk/Treasurer Report: Judy Bourassa

Treasurer's Report prepared by Clerk Bourassa was displayed for public view. The ending balance in the General Checking is \$284,138.36, \$822,208.93 is the ending balance in the Money Market Account, \$1,981.09 ending balance in the Vatten Paddlar Account, \$515.11 (no change) in the Tax Collection Account and a CD at Associated Bank with a value of \$217,096.69 for a total of \$1,325,940.18 with \$4,752.70 in interest earned year-to-date.

A motion was made (Porter/Frint) to approve the August Treasurer's Report. Voice vote taken, motion carried.

Highway Department -Monthly Roads Report presented by Eric Polkoski

Completion of projects for month of August/September

- Worked on the road management plan with Zech. All blacktop has been rated. Working on rating the gravel and sand roads.
- Worked on Tomahawk Park.
- Continued mowing and brushing of the roads.
- Graded and added gravel to Witches Bay, Clearwater Rd.
- Working on reconstruction of Webster Rd.
- Have been out grading of the roads.
- Patching of holes and shoulders done in necessary areas.
- Removal of trees on Lake Rd that were on the right away.
- Cleaned out ditches of South Shore Rd and on George Lake Rd.
- Clearing vision triangles on Lynx Rd and George Lake Rd.

Review of the cost estimates for Denver, E. Robinson Lake, N. Barnes Roads and the Ellison Lake/Moore Rd intersection: Morgan & Parmley revised the estimates on these roads and the costs increased from \$515,000 to \$655,070. The town will be applying for grants through the new MLS program for funding but they are reimbursement programs.

Fire & Ambulance Departments-Monthly BES Reports presented by Tom Renz

Monthly report

September 17th 2019

There have been 17 ambulance calls since the last meeting

1 - to St Lukes

2 - no transport

2 – injured in motor vehicle crash no transport

1 – respond with fire for fire alarm

1 – Highland ATV crash Trauma transported to Essentia health mayo intercept

1 – Motorcycle crash trauma transported to Essentia health

Training on new EKG has been done and is in operation

Fire

1 – Motor vehicle crash

1 – False Alarm

New Emergency services building is moving along they cancelled the crane last week because of the weather. Crane was here yesterday and they set some of the trusses and it will return wed or thur to finish up.

Review C&S Design & Engineering invoice 9543 for \$1,375.00.

A motion was made (Porter/Jansen) to approve invoice 9543. Voice vote taken, motion carried.

Review Dave Cecil Builders Pay Application #2 for Emergency Services Building in the amount of \$34,097.21.

A motion was made (Frint/Porter) to authorize Pay Application #2. Voice vote taken, motion carried.

Barnes Fire Department Fundraiser update- \$26,468.77 has been donated so far (this is gross, expenses not deducted). Photos of the progress can be found on the town website.

Update on the new Emergency Services Building (Fire/Ambulance Hall) - the trusses are being installed this week.

Chief Renz will do the demonstration of the new EKG machine at next month's meeting.

TOB Committee and Commission Reports

a) Parks & Rec Committee-

Tomahawk Lake Park project update-Marc Lybeck donated a coat rack for the changing room and he is providing some temporary rubber flooring. Pat Johnston reported there is some water flowing near the door so Eric will check on it tomorrow. Ted Eastlund is donating some pictures for the interior walls that represent the history of the area (as required by the grant). Interpretative signs are ordered and should be delivered soon. The RING security system has been ordered.

b) Transfer Site Committee – Sue Jansen

A Tire Agreement with Liberty Tire was reviewed. Susan Jansen will get more information so it was tabled.

Discussion of annual reviews for Transfer Site employees –Eric will do the reviews and then the board will meet with him and the employees.

Discussion of proposed change to the Winter Schedule

A motion was made (Jansen/Emerson) to change the Winter schedule (open two days per week) BEGINNING IN 2020, to October 1st through March 31st. Voice vote taken, motion carried.

Discussion of proposed “Transfer Site Free Day” – this will be addressed prior to next spring.

c) EMS Committee –Guy Johnston reported that Sawyer County Ambulance has agreed to provide a paramedic from their ambulance service along with a response vehicle, to respond to all Barnes Ambulance 911 calls for approximately \$20,000 per year. A final proposal will be drafted and the board will review.

Update on hiring of an EMT-the candidate has declined the position so the clerk will contact two candidates who haven’t been interviewed to schedule interviews.

d) Land Use Planning Commission – Carol Westerberg of 50320 Pease Rd-Class A application for construction of residence and garage.

A motion was made (Emerson/Jansen) to approve Carol Westerberg’s Class A application. Voice vote taken, motion carried.

e) A.I.S. Committee –Chris Webb reported that the committee met with the DNR representative to review the grants and an extension will be requested for the Tomahawk/Sandbar Lake grant. Grants will be applied for the Middle and Upper Eau Claire Lakes for the Curly Pond Weed.

Chairperson Webb reviewed the Action Item List and the Timeline.

A motion was made (Emerson/Jansen) to adjourn the Monthly Board Meeting. Voice vote taken, motion carried.

Meeting adjourned at 9:30pm.