

**MINUTES OF THE TOWN OF BARNES  
MONTHLY TOWN BOARD MEETING  
Tuesday, September 15, 2020  
6:30 PM in the Barnes Town Hall and via Zoom Video Conferencing**

**UNAPPROVED**

Chairperson Chris Webb called the Monthly Town Board Meeting in the Town Hall to order at 6:30PM. A roll call was taken to establish a quorum with Susan Jansen, Seana Frint and Eric Neff in attendance. Donna Porter and Judy Bourassa attended via Zoom. Tom Renz was also present. Judy Bourassa verified public notice.

The pledge of allegiance to the flag was said by all.

*Motion made (Jansen/Porter) to approve the agenda and the minutes of the 8/18/2020 Monthly Board Meeting and the minutes of the 8/12, 8/18, 8/26 and 8/27 Special Board Meetings and to dispense with the reading of those minutes. Voice vote taken, motion carried.*

*Motion made (Frint/Neff) to open the floor to public comments. Voice vote taken, motion carried.*

Public Comment Session – limited to 3 minutes

Dave Scully provided the board with information regarding grants that are available. He reported the Town Park baseball diamond is regulation size for softball, but not baseball. He stated that the Town should contact the Town of Grandview regarding the approval they received to have fireworks. He provided some statistics in regard to the COVID-19 pandemic.

Mike Beckler spoke regarding Fahrner Rd. and the discontinuance of part of the road back in 2016. He said the document “handed out” was inaccurate. He wants the town to show that Fahrner Rd is a public road.

*Motion made (Jansen/Frint) to close the floor to public comments. Voice vote taken, motion carried.*

Clerk Correspondence – the clerk reported receiving a timber cutting notice, copies were available on the table. Graffiti was reported on the Lock & Dam; Chairperson Webb contacted the county who stated it was the Town’s responsibility. The clerk reported receiving a letter from the Board of Commissioners of Public Land regarding the Town’s application for a \$100,000 loan. An email was received late today stating the loan has been approved. The General Election is November 3<sup>rd</sup> and absentee ballots will be mailed in the next two days. In person voting is limited to October 20<sup>th</sup>-October 30<sup>th</sup> in the clerk’s office, by appointment. Ballots can be mailed back or dropped in the drop box in front of the Town Office. It is locked and will be checked mornings and afternoons.

Albert Booth spoke about an Eagle Scout project to make a kiosk and some benches down by the lake for Tomahawk Lake Park. Materials will be donated.

*A motion was made (Neff/Frint) to approve the Eagle Scout project as presented. Voice vote taken, motion carried.*

The CD at Associated Bank for \$100,000 matures tomorrow. The rate to renew is unknown at this time. The clerk can call tomorrow to get a rate. The Chairperson proposed cashing out the CD and depositing it into the Money Market account.

*A motion was made (Neff/Jansen) to cash out the CD that is maturing and deposit it into the Money Market Savings Account. Voice vote taken, motion carried.*

The clerk presented information regarding the purchase of a ballot box as there are grant funds available. She presented three quotes, one for \$289, one for \$995 and one for \$2,399. The board will review the information and it will be re-visited at the next meeting.

The Town committed \$5,000 for two years to Norvado for Broadband grant. The Town contributed in 2019.

*A motion was made (Porter/Frint) to approve payment of \$5,000 to Norvado. Voice vote taken, motion carried.*

Update on COVID-19: Tom Renz reported receiving grant funds of \$10,988.23 which paid for the extractor washer and many supplies that were purchased due to the pandemic. There are still funds available and the EMTs are working on submitting additional expenses.

Discussion regarding Employee Policy Handbook updates: Eric Neff met with Tom Renz to review Lexipol's policies that can be incorporated into the Employee Policy Handbook. The social media policy will be reviewed and amended as well as the controlled substances policy. Information will be presented to the board at future meetings.

Vouchers approval – discussion/motion to approve August vouchers

*Motion made (Neff/Frint) to approve the August vouchers. Voice vote taken, motion carried*

Clerk/Treasurer Report: Judy Bourassa

The ending balance in the General Checking is \$366,320.73 after receiving the August Settlement from the county and transferring \$155,000 to the Money Market account. \$727,770.07 is the ending balance in the Money Market Account (an increase of the \$155,000 that was transferred), \$1,551.73 is ending balance in the Vatten Paddlar Account, the Tax Collection Account has a balance of \$811.39 and a 6 month CD at Associated Bank with a value of \$100,395.55 for a total in all funds of \$1,196,849.47 with \$1,052.23 in interest earned.

*Motion made (Frint/Jansen) to approve the Treasurer's Report. Voice vote taken, motion carried.*

Highway Department -Monthly Roads Report by Eric Polkoski

### Projects for the month of August/September

- Crack seal, flex patch and fog the north end of Barnes Rd 2.73 miles
- Mow passes on Barnes Rd and Kelley Lake Rd
- Haul gravel to roads in Potawatomi in washouts
- Cut trees and debris in ditches
- Patch holes in blacktop roads and shoulders
- Fabick Cat did the 500 hour service on the grader and loader
- Cleaned out beaver grates on Mulligan Creek Rd 4 different times, two beavers were trapped from the culverts.

- Cleaned out culvert on Eight mile Lake Rd
- Brush mowed the ski trail
- Pushed down dumpsters and pushed up brush pile twice a week on Mondays and Thursdays.
- Mowed town park
- Graded roads that needed it after storms
- Pulled dock up so they weren't under water
- Check all roads and made a list of what needs to be done before winter

Review invoice from Morgan & Parmley for the Denver Rd Project engineering services.

*Motion made (Porter/Jansen) to authorize payment to Morgan & Parmley in the amount of \$11,475.90. Voice vote taken, motion carried.*

Resignation of Highway Foreman, re-hire and interview update. Chairperson Webb read Eric Polkoski's resignation letter and reported that Tanner Weidner has been re-hired.

*Motion made (Porter/Neff) to accept the resignation of Eric Polkoski as Highway Foreman. Voice vote taken, motion carried.*

Tom Renz requested permission to remove Eric from the building access security system. Permission was given.

Supervisor Neff reported that a few local residents submitted applications for the part time Parks/Maintenance position. The board will be offering two candidates the position to be shared with each working approximately 24 hours. Regarding the full time position, 3 applications were received and one candidate still needs to be interviewed. No one is being considered for the foreman position, just looking to fill a third crewmember position.

The Transfer Site employees presented some concerns to the board which included safety equipment, damaged gates in need of repair and wages. They also asked about the ice skating rink maintenance plans. Chairperson Webb said any safety vests, t-shirts and gloves should be ordered if needed. Supervisor Porter asked if the cameras were working when the gates were damaged. Tom Renz said the cameras are to be replaced with the RING system. The wages will be considered during upcoming budget sessions.

Monthly Report – Tom Renz

### **Monthly report**

**Sept. 15 2021**

### **Ambulance**

**1 - no transport**

**3 –transported to Hayward**

**1 – Hayward with great divide intercept**

**1 – St Luke's**

**1 – Standby by for fire**

**Two people presently taking EMT course and two that are interested in spring class.**

## Fire

### 1 – Reported brush fire turned out to be control fire on Call O Wild Road

#### BES Building

**The Generator is hooked electrically by Larry Roecker and just waiting for Ferrell gas to complete the propane hook up.**

Tom reported there has been some interest in the on call positions.

#### TOB Committee and Commission Reports

##### a) Land Use Planning Commission –Seana Frint

1. Wisconsin Elite Sports c/o Marc Nelson of 2311 Birch Tree Trl: Class A Special Use for Tourist Rooming House.

The LUPC tabled the request due to a letter received from PPOA stating the application may conflict with the Declaration of Restrictive Covenants, Article VII, Section 1. Commissioner Frint stated there are other properties in Potawatomi that are rented out so they weren't sure how to proceed. It will be researched and addressed at the next Land Use Planning Commission meeting.

2. James McKim of 3815 Twin Bay Rd-Conditional Use application to convert existing garage into a bunk house and construct a 26'x26' garage, cold storage.

*A motion was made (Frint/Neff) to approve the Conditional Use application of James McKim. A voice vote was taken, motion carried.*

##### b) A.I.S. Committee – Chris Webb

Summary of summer activities-BAISS boat is done for the season, hundreds of bags of Aquatic Invasive Species were retrieved from the Middle and Upper Eau Claire Lakes, Sandbar and Tomahawk Lakes. There was a bed found in Shunenberg Lake as well that was removed by volunteers.

Grant applications have been submitted for Clean Boats, Clean Waters and a Surface Water Grant. A lake treatment is being recommended for Tomahawk Lake.

Supervisor Jansen reported an incident kayakers had with a wake boat. Experienced kayakers were able to avert any safety issues but the wake boat left the area. Supervisor Neff also reported a wake boat creating huge waves on the Upper, even though the boat was out in the middle of the lake.

Pat Johnston of the Parks & Rec Committee suggested that the Town open a Paypal account to accept donations instead of tube (which costs \$1,500). The clerk will investigate opening an account. There was mold growing in the warming hut which she cleaned up, Tom Renz offered to look into sealing the concrete. Volunteers from the P&R Committee will be cleaning up the Concession stand in the Town Pavilion this Friday morning.

Chairperson Webb reviewed the Action Items List and the Timeline. Supervisor Porter asked if the roof has been replaced on the Town Park Pavilion, she thought it was scheduled to be completed Labor Day weekend. It has not been done yet.

*Motion made (Jansen/Porter) to adjourn the Monthly Board Meeting. Voice vote taken, motion carried.*

Meeting adjourned at 8:00pm.

**Submitted by: Judy Bourassa, Clerk-Treasurer**  
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