

MINUTES OF THE TOWN OF BARNES
ANNUAL TOWN MEETING
Tuesday, May 19th, 2020
6:00pm at Barnes Town Hall

(UNAPPROVED)

The Annual Meeting of the Qualified Electors of the Town of Barnes was called to order at 6:00pm by Chairperson Christine Webb. Board Supervisors Seana Frint, Donna Porter and Sue Jansen were in attendance as well as newly elected supervisor Eric Neff. Also present were Clerk-Treasurer Judy Bourassa and Fire Chief and Ambulance Director Tom Renz. Roads & Property Foreman Eric Polkoski was excused.

6:02pm Motion made (Susan Jansen, seconded by Seana Frint) to approve the agenda. Voice vote was taken, motion carried.

Approval of 2019 Minutes of the Annual Town Meeting – Minutes of the 2019 Annual Meeting were distributed upon entry. Chairperson Webb asked if there were any corrections to the minutes-there were none.

6:03pm Motion made (Tom Renz, seconded by Cris Neff) to approve the 2019 minutes and dispense with reading of the minutes. Voice vote was taken with all (13) voting yes, 0 opposed. Motion carried.

Chairperson Webb stated the purpose of the Annual Meeting is to provide a statement of financial condition of the Town of Barnes pursuant to WI Stat. 60.41. Copies of revenues and expenses for 2019 were available upon entry to this meeting. A full copy of the audit is available at the Town Clerk's office.

AGENDA

1) STATE OF THE TOWN REPORTS

- **Spring Election Results**
- **Discussion of Audit & Treasurer's Report**
- **Annual Report from the Chair**
- **Annual Highway Department Report**
- **Annual Ambulance and Fire Departments Report**
- **Authorization to sell town property**

2) Any other issues authorized by Wi. Statutes 60.10

ELECTION RESULTS

The results of the Spring Election for Town Board Supervisor were 190 votes for Eric Neff and 201 votes for Seana Frint. There were 14 write in vote and 221 under votes. 313 out of 641 eligible voters voted, 49%.

The Audit Report and Treasurer's Report were presented by Clerk Judy Bourassa-

AUDIT REPORT

The CPA firm completed the audit of our books on April 30th-there are copies at the back table for your review. The auditor found that the financial statements present fairly the respective cash basis financial position of the Town as of 12/31/19. On page 4, the receipts in 2019 total \$1,727,782 and the disbursements total \$2,033,960. Our disbursements were more than our receipts and that was due to transferring funds from the Money Market account into the General Checking account to pay for the new Emergency Services building and the Denver Road re-construction project, which will be completed in 2020.

TREASURER'S REPORT – ANNUAL

The balance in the general checking account was \$66,188.79 as of December 31, 2019, which includes \$691.59 interest earned.

The balance in the Money Market account was \$579,555.92, a decrease of \$40,232.92 from last year and includes \$3,182.42 interest earned.

There was a balance of \$651,397.30 in the Tax Collection account which represents the 2019 taxes collected in December. This balance was prior to payments of the January Settlements to WITC, Drummond School District and Bayfield County.

The Vatten Paddlar account had a balance of \$1,781.09.

The CDs with Associated Bank that now total \$100,000 earned \$4,001.55 in interest in 2019.

The total of all accounts as of December 31, 2019 was \$1,402,924.65, a decrease of \$301,548.21 from December of 2018.

TOWN OF BARNES TREASURER'S REPORT Annual Meeting May 19, 2020

General Fund Checking balance January 1, 2019	\$151,273.45																
Deposits and Credits	\$2,322,732.07																
Checks and Payments	(\$2,449,285.36)																
Transfers to Money Market & Tax Collection Accounts	(\$1,551,809.97)																
Transfers from Money Market & Tax Collection Accounts	\$1,631,473.40																
Less outstanding checks	(\$38,886.39)																
Interest Earned	\$691.59																
GENERAL FUND CHECKING BALANCE DECEMBER 31, 2019	\$66,188.79																
Money Market Checking balance January 1, 2019	\$619,788.84																
Deposits and Credits	\$329,124.26																
Checks and Payments	(\$11,966.47)																
Transfers to General Fund Checking	(\$636,275.23)																
Transfers from General Fund Checking	\$275,702.10																
Interest Earned	\$3,182.42																
MONEY MARKET FUND BALANCE DECEMBER 31, 2019	\$579,555.92																
FUND BREAKDOWNS	<table border="0" style="width: 100%;"> <tbody> <tr> <td>Money Market</td> <td></td> </tr> <tr> <td>General Savings</td> <td style="text-align: right;">\$181,119.83</td> </tr> <tr> <td>Highway Dept.</td> <td></td> </tr> <tr> <td>Sinking Fund</td> <td style="text-align: right;">\$115,181.55</td> </tr> <tr> <td>Fire/Amb Hall Sinking</td> <td></td> </tr> <tr> <td>Fund</td> <td style="text-align: right;">\$55,059.08</td> </tr> <tr> <td>Emergency Services</td> <td></td> </tr> <tr> <td>Sinking Fund</td> <td style="text-align: right;">\$16,958.88</td> </tr> </tbody> </table>	Money Market		General Savings	\$181,119.83	Highway Dept.		Sinking Fund	\$115,181.55	Fire/Amb Hall Sinking		Fund	\$55,059.08	Emergency Services		Sinking Fund	\$16,958.88
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Parks & Rec. Sinking Fund	\$37,091.66
Tomahawk Lake Park Fund	\$1,000.00
Well Water Donations Fund	\$3,830.19
WI EMS-FAP Fund - Equipment	\$3,992.13
WI EMS-FAP Fund - Training	\$1,494.99
Bridges Maintenance Fund	\$12,040.79
Waterways Maintenance Fund	\$10,033.99
Ambulance Billing Escrow Acct	\$1,000.00
TOB A.I.S. Sinking Fund	\$11,255.41
Land Acquisition Fund	\$88,909.95
Barnes Area Dev. Fund	\$20,587.47
S. Shore Bridge Fund	\$20,000.00
Total all Money Market Funds	\$579,555.92

Tax Collection Account Balance January 1, 2019 **\$606,796.57**

Deposits and Credits	\$2,339,883.79
Deposits in Transit	\$1,140.99
Transfers to General Fund Checking	(\$2,296,424.05)

TAX COLLECTION ACCT BALANCE DECEMBER 31, 2019 **\$651,397.30**

Vatten Paddlar Account balance January 1, 2019 **\$2,737.06**

Deposits and Credits	\$7,435.00
Checks and Payments	(\$8,144.97)
Less outstanding checks	(\$150.00)
Bank Service Charge	(\$96.00)

VATTEN PADDLAR BALANCE DECEMBER 31, 2019 **\$1,781.09**

Associated Bank balance January 1, 2019 **\$323,876.94**

cashed out CD	(\$107,964.25)
cashed out CD	(\$215,912.69)
Interest Earned	\$4,001.55
Savings Account	\$100,000.00

ASSOCIATED BANK BALANCE DECEMBER 31, 2019 **\$104,001.55**

TOTAL ALL ACCOUNTS DECEMBER 31, 2019 **\$1,402,924.65**

Chairperson Webb reviewed the audit and reported that part of the reason we were over budget this year was due to the Denver Road project that was bid out at a higher amount than budgeted. She then asked if there were any questions on the audit report. Hearing none, Chairperson Webb then read her Annual Report from the Chair:

2019 Annual Report

On behalf of the Town Board, I would like to welcome you to the Annual Meeting this evening. Please welcome our newest Board Member, Eric Neff. We will be sure to keep him busy. Seana Frint was re-elected and will be serving her 3rd term. Congratulations to you both.

I want to thank all of the committee members who give of their time to serve the community. These are volunteer positions and can be time-consuming. The Town Board appreciates the input received from committee meetings.

The Roads and Property Department continued to see changes in 2019. The department now consists of three full-time employees, and five part-time employees. The Roads and Property Foreman supervises roadwork, parks, boat landings cemetery and transfer site. With the improvements at Tomahawk Lake completed in 2019, the crew has additional responsibilities at the park. Eric Polkoski and his department had many challenges such as staffing changes and early snow, but the whole department has proven they are willing to learn and grow. I would like to thank all of the Town employees for their commitment to the town.

One of the most important positions in the town is the Town Clerk. Judy Bourassa continues to keep the board in line and on top of things. I know the residents and visitors always find Judy to be kind and helpful in answering their questions. Thank you to Judy and her Deputy Clerk, Tami for assisting Board Members and the public with such positive, can-do attitudes.

As stated at last year's Annual Meeting, the Board focus for 2019 was on improvements to emergency services provided to the public. Along with relocating the Ambulance and Fire garage, the Town hired two full-time EMT personnel to ensure availability of emergency medical care during daytime hours. The program will be evaluated annually as part of the budget process for potential expansion of staff. While recruitment to increase volunteer staff continues, current volunteers continue to play an important role as they commit to on-call hours to cover evenings and weekends. Ambulance Director Tom Renz oversees EMTs and First Responders to ensure training requirements are met, and medical supplies and equipment are readily available. Our volunteer fire department members are also well-trained and ready to respond at moment's notice. Fire Chief Tom Renz and his Assistant Chiefs continue to assess equipment to best fit our needs. Due to budget constraints and the 2019 new construction, the schedule for equipment replacement had been interrupted. Over the next few months, the BES will develop specifications and budget plans for a fire truck to replace the oldest in the fleet. Staff is busy researching potential grants for purchase of fire truck. Thank you, firefighters for your time and assistance to the public.

As always, 2019 was a busy and challenging year. There were many accomplishments to enhance the quality of life in the Town of Barnes.

1. Improvements to Tomahawk Park that were first put into motion in 2016 were completed. Expansion of trail system, construction of multi-purpose building, rain gardens and more add to recreation opportunities that existed for swimming and boating.
2. Reconstruction of Denver Road, made necessary due to flooding in 2016 and 2018, was completed, with the exception of portion closest to the river which will be completed in 2020.
3. Barnes Emergency Services building was constructed and 2 EMTs hired.
4. There were several staffing changes in the highway department. Trucks were purchased and trucks were sold.
5. Road Management Plan was devised to assist in budgeting and planning for future road maintenance and improvements. The Road & Property Department will be tasked with ensuring the Road Management Plan is followed and updated as improvements are completed.
6. Barnes Emergency Action Plan was initiated; and continues to be enhanced with BES input. This will be finalized in 2020, but will be reviewed on annual basis with BES staff.
7. Following the revision to Barnes Ordinance Chapter 8, Boating and Water Safety, the Town Board reached out to Bayfield County Recreation Officer and the DNR Warden to get reports of safety violations for 2019. The Barnes area lakes were patrolled a combined 70 hours. They made 122 contacts and safety inspections, a total of 14 written and unwritten warnings, and issued 3 citations. In 2020, the Town of Gordon has revised their Boating and Water Ordinance to remove the hours of operation restrictions on Lower Eau Claire Lake.

The Town Board will be re-focusing efforts in 2020 toward road improvements that have been delayed in the past due to storm-damaged roads, and other high-cost projects. Denver Road reconstruction will be finished in 2020; scrub-seal will be done on specific black top roads in efforts to stabilize conditions. Plans continue for reconstruction of South Shore Bridge, and engineering costs will be finalized in 2020, with reconstruction scheduled for 2022. East Robinson Lake Rd is next on the list for improvements. Application for Local Road Improvement Grant will include East Robinson Lake Rd, along with the remainder of Lake Rd. Other roads will be addressed as budget allows following the Road Management Plan. The COVID-19 Health Emergency will continue to affect normal operations. Barnes Emergency Services are ready and willing to help all in our community. Please feel free to call if you or someone you know needs assistance. The Town Board continues to assess operations based on ever-changing reports and assumptions. The impact is unknown as Federal, State and County assess their ability to continue funding to local governments at recent levels. The Town Board is committed to meeting their obligations to the public in providing safe roads and bridges, access to fire and ambulance service, and providing safe and sanitary disposal of household waste. We welcome public participation through various committees and local organizations; and welcome everyone to attend all public meetings. Thank you for your continued support for our town.

Christine Webb

She reported that the Bayfield County Public Health is putting together some recommendations and there are no on-going cases in the county at this time

Clerk Bourassa then read Eric Polkoski's **Annual Town and Roads Report:**

Annual report for 2019

- Completion of Denver Rd 1.67miles removal of trees on right of way. Replaced 3 culverts graveled and repaved.
- Work at Tomahawk Park, brushing, adding gravel in parking lot, top soil around building. Adding rain gardens and making the docks and buildings handicap accessible.
- Two passes mowed on all major roads.
- Brushing work on necessary roads back to the right of way.
- Add gravel to haul route Moore Rd, Halfway Rd, Hughes Townline Rd, 43 Rd and Rabbit Hutch.
- Did the prep work for fire hall. Stripped the topsoil then added sand lift for building and parking lot.
- Complete signage for ski trail and Town Park. Brush mowed the ski trail 3 times. Made a trailhead parking lot of Barnes Rd.
- Reconstructed of Webster Rd.
- Crack sealed on our new roads 1 mile of Barnes Rd, Smith Lk Rd, James Rd, Lyndale Bay Rd, Martin Rd, and Moore Rd.

- Removed trees of South Shore Rd, Ellison Lake Rd, Moore Rd
- Added culvert on the end of Timberwolf and Broken Arrow Trl.
- Added culvert on James Rd with end walls to keep road from flooding.
- Graveled and reconstructed of Otter Ln.
- Graveled Roy Dick Rd and East Idlewild Rd.
- Built Nip & Tuck trail in park. Installed equipment in parks.
- Century Fence painted centerlines on Pease Rd, Barnes Rd, South Shore Rd and Birch Lk Rd.
- Sold 2005 International truck, purchased new 2020 Western Star plow truck and a Road Groomer.
- Burned the brush piles at brush dump and on Ellison Lk Rd.
- Graded all gravel and sand roads when needed.
- Switched equipment over from summer to winter and back.
- Plowed all the roads in the winter and kept them maintained.
- Raised 300-yard target berm at rifle range about 10 feet.
- Washing, greasing and maintaining of equipment.

Chairperson Webb then asked Ambulance Director/Fire Chief Tom Renz to read his annual report.

**Barnes Emergency Services
2020 annual report for 2019**

The Barnes Fire and Ambulance had 99 calls for service last year. During that year we had one firefighter injured and had since recovered and is back to work.

The new Emergency Services building is about 98 % complete and we have moved in and operating from that location.

We need to pour some cement and the air conditioning needs to be finished and side walk to the north door. We also received a 100% grant from Enbridge for a generator to be purchased which is in the works. We will also have to pour cement pad for that and have that installed. Over the next month or so we will be completing the yard work around the building and installing the signs on the outside of the building.

The Town hired two full time EMTs this year and they have been busy applying for grants, cleaning and doing odd and ends stuff for the Town to stay busy. AS with everyone else in this field it has been slower than normal because people have not been going to the hospital because of the virus or fears of the virus. We are expecting an up swing in those numbers yet as people are waiting longer to go to the hospital is making some medical conditions worse. All staff are up to date with new protocols in regards to COVID 19 and we are prepared.

We are trying to abide by all OSHA standards for both Fire and Ambulance but some things are hard to because the company's that perform some of those tasks for us have delayed their routes because of COVID 19, such as hose and ladder testing.

We have also in order to be prepared for COVID we had extra purchases to be prepared for what may have happened and to keep not just the Emergency Services personnel healthy but all of the Town employee's with gloves, masks, sanitizer and disinfectants.

Barnes Fire Department

Solon Springs, WI

This report was generated on 5/14/2020 10:12:46 AM

Incident Statistics

Start Date: 01/01/2019 | End Date: 12/31/2019

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		83	
FIRE		14	
TOTAL		97	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$7,700,000.00		\$235,000.00	
CO CHECKS			
424 - Carbon monoxide incident		1	
TOTAL		1	
MUTUAL AID			
Aid Type		Total	
Aid Given		1	
Aid Received		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
4		4.12	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:16:24	0:28:45	
AVERAGE FOR ALL CALLS			0:17:48
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:07:26	0:11:01	
AVERAGE FOR ALL CALLS			0:07:46
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Barnes Fire Department		27:36	

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

Chairperson Webb read Resolution 20-02 Authorizing Sale of Town Owned Land. It is a parcel on Tomahawk Lake deemed a public access (canoe landing?) with no roadway, approximately 35' wide, with private property owned on both sides. The DNR has to approve the abandonment of the public access and the Town Electors have to vote to

authorize the sale of the parcel. An appraisal and title search would be done and a public hearing held.

The Chair then asked for a motion to act on the proposed resolution. Ted Eastlund asked to address the electors, and the Chair asked him to recognize himself so it can be recorded in the minutes. He stated that he has been researching crooked politicians and crooked cops who came to this area. He believes the area was used as a logging camp and that property near this parcel was originally owned by the Paulson family. He suggested that the property could have an historical marker installed.

Guy Johnston and Tom Renz were asked to count votes and agreed to do so. A hand vote was taken and:

6:42pm Motion made (Tom Renz, seconded by Guy Johnston) to proceed with the sale of the land subject to DNR approval. Voting count was taken with 14 votes for and 0 votes opposed. Motion carried.

6:43pm Motion made (Eric Neff, seconded by Tom Renz) to adjourn the annual town meeting. Voice vote taken, motion carried with 14 votes for and 0 votes opposed.

Chairperson Webb thanked everyone for coming and the meeting adjourned at 6:44pm.

These minutes represent the general subject matter discussed in the meeting but do not reflect a verbatim documentation of the subjects and conversation that took place.