

**MINUTES OF THE TOWN OF BARNES
MONTHLY TOWN BOARD MEETING**

**Tuesday, April 25, 2017 at 6:30PM
At Barnes Town Hall**

(UNAPPROVED)

At 6:30pm, Chairperson Webb called the Monthly Town Board Meeting to order. Roll call was taken to establish a quorum with Donna Porter, Tom Emerson, Seana Frint and Zach Desrosiers in attendance. Clerk Bourassa verified public notice.

Motion made (Porter/Frint) to approve the agenda and the minutes of the 03/21/17 Monthly Board Meeting and the 03/21/17, 4/10/17 and 4/18/17 Special Board Meetings and to dispense with the reading of those minutes. Voice vote taken with no opposition. Motion carried.

Public Comment Session –

Greg Martin said the Conservation Club is going to make a contribution for the divers but would like the Town to invoice the Conservation Club when we receive a bill from the divers.

Susan Pagnucci spoke regarding the need for a walking path in the Town Park, it's been discussed in the past but hasn't materialized. She also spoke regarding the signs we had made for the Town Park and Tomahawk Park that haven't been mounted yet. The tetherball pole has not been installed yet at Tomahawk Park nor the replacement for the Town Park. There has also been a couple of new swings purchased that need to be installed. She heard that bocce ball courts are to be installed but would like the other projects mentioned be done first.

Chris Webb said there is no plan drawn for the walking path. Dave Schiess said we've received the swings and tetherball sets.

Patti Joswick spoke regarding the treatments to be used on Sand Bar and Tomahawk Lakes. She was questioning the product that will be used. Lee Wiesner assured her that it's the same product that was used in the previous treatment that was done. It will be used to treat the Eurasian milfoil, but not harm the native plants. Timing is critical before the native plants bloom. The goal is after this treatment the BAISS boat will be able to control any future growth and no further chemical treatments will be needed. She was concerned about the safety of the well water and asked if the town would provide water to the residents. She also asked if the well water will be tested. Lee said he would get back to her in that regard.

Clerk Correspondence –

1. Timber Cut Notices-copies of the notices were displayed on the back table
2. Norvado Authorization form

Motion made (Porter/Frint) to remove Tom Krob and Eric Altman as authorized to make changes to services with Norvado and authorize Chris Webb, Tom Emerson, Donna Porter and Judy Bourassa to be authorized users. Voice vote taken with no opposition, motion carried.

3. Email accounts-Advantex hosting-Chris Webb is researching whether the services we currently receive with Norvado are also provided by Advantex. She suggested that we create a townchair@barnes-wi.com email address, and email addresses for each of the supervisors, i.e. Supervisor1@barnes-wi.com, Supervisor2@barnes-wi.com and so forth.

Motion made (Emerson/Porter) that the board authorize the clerk to setup of additional email addresses as described. Voice vote taken with no opposition, motion carried.

4. Quickbooks upgrade-payroll service and support for QB version 2014 will be discontinued 5/31/17.

Motion made (Frint/Desrosiers) to authorize clerk Bourassa to purchase 2 licenses of Quickbooks 2017. Voice vote taken with no opposition, motion carried.

5. Updates on signers on bank accounts

Motion made (Porter/Desrosiers) that previous Town Chairperson, Tom Krob, be removed and new Town Supervisor Zach Desrosiers be added to all Town of Barnes bank accounts at Chippewa Valley Bank, Johnson Bank and Hayward Community Credit Union as a signer. Christine Webb's title will be Board Chairperson (in lieu of Board Supervisor). All other signers and titles will remain the same. Tom Krob will be removed from the Vatten Paddlar account and Christine Webb will be added. Voice vote taken with no opposition, motion carried.

6. GovPayNet-online tax payments services-this service would accept on-line or by phone payment of property taxes by credit or debit card. It would be at no cost to the Town but payees would be charged a fee of \$1.00 for payments of \$0.01-\$50.00; \$2.00 for payments of \$50.01-\$100; \$3.00 for payments of \$100.01-150.00 and 2.65% for credit card payments over \$150.01. Debit card payments would be charged 1.15% or a minimum fee of \$1.00. Payments by phone would be charged an additional fee of \$2.50.

Motion made (Desrosiers/Frint) to authorize the clerk to sign up with GovPayNet. Voice vote taken with no opposition. Motion carried.

7. Substance Abuse Policy

Tom Renz commented on some recommendations of changes to the policy. Chris Webb asked Eric Altman to review the policy and make any recommendations. Chris requested that the board members review the policy as well.

Motion made (Emerson/Porter) to table the Substance Abuse Policy pending further review. Voice vote taken with no opposition, motion carried.

8. Motion to accept Auditor's Report for 2016

Motion made (Emerson/Frint) to accept the Auditor's Report for 2016. Voice vote taken with no opposition, motion carried.

Voucher's Approval –March vouchers

Motion made (Porter/Emerson) to approve the March vouchers. Voice vote taken with no opposition, motion carried.

Clerk/Treasurer Report: Judy Bourassa

1. March Treasurer's Report

Motion made (Porter/Desrosiers) to approve the March Treasurer's Report. Voice vote taken with no opposition, motion carried.

Action items from Annual Meeting

1. Land Sales

Chairperson Webb suggested we list the properties we are willing to sell on the website and presented a notice that could be used. It was stipulated that we check the deeds for any restrictions on the selling of the property. She presented another notice that could be used for the sale of properties in the Barnes Industrial Park.

2. Zach Desrosiers hourly wage will remain at the current \$12.00/hr and he will adjust his hours accordingly.
3. Designate remaining 2016 funds in the amount of \$2,563.48 to A.I.S. account

Motion made (Desrosiers/Porter) that Clerk Bourassa is allowed to transfer the unused, donated funds in the amount of \$2,563.48 to the A.I.S. account. This will occur annually in future years as well. Voice vote taken with no opposition, motion carried.

TOB Department Head Reports:

The Highway Department Monthly Roads Report-Eric Altman

Chris Webb would like to meet with Eric on a monthly basis and suggested prior to the monthly meeting.

1. Roof repair proposals-Eric contacted Jeremy Hill of Hill Construction who subsequently bowed out. He has met with another contractor to write the specs for the repair. The roof is not leaking, the temporary repair is holding up.
2. Hiring of part time/seasonal employees-Chris recommended having a separate meeting to discuss the needs for the janitorial duties, highway and transfer site. A meeting will be scheduled for Monday, May 1st at 5pm in the Town Office.

Chris Webb requested that Eric install the signs at the Town Park and at Tomahawk Lake Park. She would also like him to install the dry erase marker board in the Town Office conference room. She confirmed that the Town of Cable will issue payment on Thursday for the Mack Truck we sold them. She gave Eric the authorization to purchase the roller that was contingent upon the sale of the truck. She requested that he install the equipment at the Town Park and Tomahawk Lake Park that has been purchased. She would also like him to address striping of the roads and present a plan to the board. Greg Martin asked the road foreman to address the gravel in intersections. Eric said he would check with the county to see if we might be able to borrow/use their equipment.

Fire & Ambulance Departments Monthly Reports-Tom Renz

Chris asked about the return of equipment from two members who have not meeting the 72 hour on call requirement. He has spoken with one of the members, but has not heard from the other. She addressed a recent member who received reimbursement for mileage but did not complete the training. She would like the town to develop a protocol to address these issues.

1. Application from Angela Dougherty-

Motion made (Porter/Frint) to accept Angela Dougherty as an EMT to the Barnes Ambulance Service. Voice vote taken with no opposition, motion carried.

Constable – Monthly Report from Constable Mike O’Keefe – no calls since last week’s meeting

TOB Committee and Commission Reports:

- a) A.I.S. Committee-Lee Wiesner
 1. Update on Sand Bar and Tomahawk Lakes-grant status
 2. Clean Boats Clean Waters update-spot check monitoring will be done on Tomahawk and George Lakes. We counted 40% of the boats in the entire county last year.
 3. BAISS update and plans for 2017-to be used on the Upper and Middle Eau Claire Lakes to pull curly-leaf pondweed. Certified divers and boat volunteers are needed.

b) Transfer Site Committee-Tom Emerson

1. Letter from Joe Zuelke- the Transfer Site Committee is recommending we increase the scrap fee paid to Joe to \$150.00/month.

Motion made (Porter/Frint) to raise the scrap fee paid to Joe Zuelke from \$100.00 to \$150.00/mo. Voice vote taken with no opposition, motion carried.

2. Hepatitis B shots-OSHA requires these shots. Tom checked with the county and they will administer them at a cost of \$75/person for a 3 dose process, it's a one-time vaccination.

Motion made (Porter/Emerson) that we offer the Transfer Site employees the Hepatitis B shot. Voice vote taken with no opposition, motion carried.

3. Work shoes- the Transfer Site Committee recommends that the Town reimburse Transfer Site employees up to \$100.00 for steel toed shoes.

Motion made (Emerson/Porter) that the Town reimburse Transfer Site employees up to \$110 per year for steel toed work shoes. Voice vote taken with no opposition and Zach Desrosiers abstaining. Motion carried.

c) Parks & Rec Committee

1. Bocce ball-this is tabled until the Parks &Rec Committee makes a recommendation

Motion made (Porter/Frint) to table the bocce ball court. Voice vote taken with no opposition, motion carried.

2. Basketball court-Eric has solicited two proposals, one for \$19,000, and one for \$26,000. Chairperson Webb requested a 3rd proposal and a timeline for completing the work.

Chris addressed the Town Committees and requested that the board review the Committees and members. It is recommended that there are 5-7 members on each Committee and a board member representative on each. She suggested that Zach and Seana be on the Tourism Committee. Tom Emerson will continue on the Transfer Site Committee and Donna Porter will remain on the Parks & Rec Committee. Barb Romstad and Pamela Toshner will head up a Tomahawk Lake Park Committee that will be meeting on May 16th at 4pm (prior to the Monthly Board Meeting). Chairperson Webb would like to get up to speed on the Lake Road Project. The RROW Committee is meeting this Thursday, April 27th, at 1pm in the conference room to discuss the project.

Gene Ratzel said his 1 year extension for the CLPU has expired. Chairperson Webb said it would added to the next agenda.

Motion to adjourn (Porter/Frint) was made. Voice vote taken with no opposition, motion carried.

The Monthly Board Meeting was adjourned at 8:39 PM.

Submitted by Judy Bourassa, Clerk-Treasurer