

# MINUTES OF THE TOWN OF BARNES MONTHLY TOWN BOARD MEETING

Tuesday, March 16, 2021

6:30 PM in the Barnes Town Hall and via Zoom Video Conferencing

## UNAPPROVED

Chairperson Chris Webb called the Monthly Town Board Meeting in the Town Hall to order at 6:30PM. A roll call was taken to establish a quorum with Susan Jansen, Seana Frint, Donna Porter and Eric Neff in attendance in the Town Hall. Judy Bourassa attended via Zoom and verified public notice. Tom Renz, Jeff Jordheim and BJ Skweres were also in attendance in the Town Hall.

The pledge of allegiance to the flag was said by all.

*Motion made (Porter/Neff) to approve the agenda and the minutes of the 2/15/2021 Monthly Board Meeting and the minutes of the 2/2, 2/9, 2/18, 2/20 and 2/26/2021 Special Board Meetings and to dispense with the reading of those minutes. Voice vote taken, motion carried.*

Public Comment Session – limited to 3 minutes

*Motion made (Neff/Porter) to open the floor to public comment. Voice vote taken, motion carried.*

Dave Scully of 1540 Lake Rd – Dave thanked Chairperson Webb for her years of service to the town, he also thanked her husband Dick and P.J. Foat as well. He commented on the road work planned for Rabbit Hutch Rd and said he feels it is a waste of money. He'd like to have an explanation as to why work is planned for that road. Chairperson Webb said the Roads & Right of Way Committee will be reviewing the planned projects and should be contacted to address his concerns.

*Motion made (Porter/Frint) to close the floor to public comment. Voice vote taken, motion carried.*

Clerk Correspondence – copy of a letter to Mountaineer Properties LLC “Notice of Violation & Order to Correct” and a Notice of a Public Hearing on March 18<sup>th</sup> at 4pm at Bayfield County Board Room regarding some changes to the County ordinances was also received. Chairperson Webb said she attended an online WTA District meeting and encouraged other board members to attend.

Review of proposed Memorandum of Understanding with Friends of the Eau Claire Lakes Area. The board considered the proposed MOU which will be presented to the FOECLA for their review/input.

Review of proposed Memorandum of Understanding with Barnestormers Snowmobile Club. The board considered the proposed MOU which will be presented to the Barnestormers for their review/input.

Review of Barnes Industrial Park Covenants, Lease Agreement and Management Plan documents. Chairperson Webb reviewed the BIP document and asked for board input. Supervisor Frint suggested that it be renamed Barnes Business Park (instead of Industrial). Some minor changes will be made so it will be re-addressed at the April meeting. The Management Plan was also reviewed and minor changes will be made and re-addressed at the April meeting as well.

Review of the proposed Employee Policy Handbooks updates and flu shots eligibility. Chairperson Webb suggested that all Town employees should be eligible for flu shots, not just Barnes Emergency Services employees and their immediate family members. This will be added to the

employee handbook as a benefit. Chairperson Webb read the summary of the employee policy handbook updates. The Incident Reporting Form was also reviewed and some minor changes will be made.

*Motion made (Neff/Porter) to approve the Employee Policy Handbook updates as stated in the summary. Voice vote taken, motion carried.*

*Motion made (Neff/Frint) to add a policy regarding flu shot eligibility. Voice vote taken, motion carried.*

Review of the proposed telephone conference and remote meeting policies

*Motion made (Neff/Frint) to approve the Telephone Conference and Remote Meeting policies as proposed. Voice vote taken, motion carried.*

Discussion regarding COVID-19 protocols/CDC guidelines-the board upheld the policy to continue to require town employees to wear masks and maintain social distancing even if they have been vaccinated and completed the two week period after. This policy will be re-considered if/when the Governor removes the mask requirement. They can remove masks when outside or not meeting with the public. Roads & property foreman Jeff Jordheim will inform the Transfer Site and Highway employees.

Review of Resolution R21-01 budget amendment

Chairperson Webb read the resolution to revise the 2021 budget

### **Resolution # 21-01**

#### **Resolution for Budget Amendment to the 2021 Annual Budget**

IT IS HEREBY RESOLVED, by the Town Board of the Town of Barnes, Bayfield County, Wisconsin to amend the previously adopted 2021 Annual Budget, as per the procedure defined in Section 65.90(5) (a) of the Wisconsin State Statutes.

Account 52000 Public Safety shall be reduced by \$35,293 and Account 53300 Public Works shall be increased by \$11,066 and Account 57230 Ambulance Dept. Outlay shall be increased by \$11,727 and Account 57331-A Hwy-Roadwork Outlay shall be increased by \$7,500 and Account 57620 Tomahawk Lk Pk Outlay shall be increased by \$5,000

<b>Budget Account 52200 Public Safety</b>	<b>-\$35,293.00</b>
<b>Budget Account 53300 Public Works</b>	<b>\$11,066.00</b>
<b>Budget Account 57230 Ambulance Dept. Outlay</b>	<b>\$11,727.00</b>
<b>Budget Account 57331-A Hwy-Roadwork Outlay</b>	<b>\$ 7,500.00</b>
<b>Budget Account 57620 Tomahawk Lk Pk Outlay</b>	<b>\$ 5,000.00</b>

*Motion made (Frint/Neff) to approve Resolution R21-01 budget amendment. Voice vote taken, motion carried.*

Review of Worker's Compensation renewal insurance policy with Rural Insurance Co.

*Motion made (Neff/Porter) to renew the Worker's Compensation policy with Rural Insurance Co. at a cost of \$10,756.00. Voice vote taken, motion carried.*

Renewal of Hayward Area Chamber of Commerce membership.

*Motion made (Neff/Frint) to renew membership with Hayward Area Chamber of Commerce in the amount of \$275 annually. Voice vote taken, motion carried.*

Vouchers approval – discussion/motion to approve February vouchers

*Motion made (Neff/Jansen) to approve the February vouchers. Voice vote taken, motion carried*

Clerk/Treasurer Report: Judy Bourassa

The ending balance in the General Checking is \$203,127.59. Payments to the County, School District and WITC have been made. \$804,434.72 is the ending balance in the Money Market Account, \$1,661.73 is ending balance in the Vatten Paddlar Account, and the Tax Collection Account has a balance of \$610,903.07; the PayPal account has a balance \$918.86 for a total of all funds of \$1,621,045.97 with \$201.73 in interest earned so far this year.

*Motion made (Frint/Jansen) to approve the Treasurer's Report. Roll call vote taken, motion carried.*

Highway Department –Jeff Jordheim introduced himself as the new Roads & Property Foreman and said he is now a fulltime resident of Barnes. He reviewed his “wants” and “needs” lists and asked if we could hold off on the closure of the non-metallic mine pit. He said we could mix our own salt and sand instead of paying to have it done. Supervisor Neff said there are concerns about the sand quality and potential increased restrictions. Jeff asked to have a geologist check it. An excess weight limit policy is being drafted which will be used in addition to our ordinance regarding road damages. He presented a few quotes for a used tractor/mower, he has red-tagged our older tractor/mower due to safety concerns. BJ Skweres updated the board on their projects over the last month (before Jeff was hired). The doors for the Transfer Site are still backordered. Signs will be ordered for Fahrner Ct. Jeff said he'd like to coordinate the repaving of Bony Lake Rd and E. Robinson Lake Rd to save the mobilization fee. Chairperson Webb said she'll schedule a meeting for Jeff with Zech Gotham of Morgan & Parmley and Jon Humburg of Northwoods Paving. The board okay'd the purchasing of the safety items using funds already budgeted.

Fire & Ambulance Departments-Tom Renz administered the oath to Brock Frierhood as Assistant Fire Chief.

Monthly Report – Tom Renz

## **Monthly report**

### **Ambulance**

**1 – Refused Transport**

**2 – Deceased on scene**

**1 – Ambulance was busy from previous call Iron River contacted**

**2 transported to Hayward**

**1 – unable to staff Iron River contacted**

**New ATV/UTV has arrived and waiting for slide in skid for back to get finished.  
Whitney Jeanetta has been appointed to the new pediatric emergency care coordinator.**

**Fire**

**1 vehicle crash**

**2 lift assist for ambulance**

**We are already planning and training for the upcoming wildland fire season approaching us fast.**

Consider the applications of Sonja Von Frank to the Ambulance Service and Damien Von Frank to the Fire Department

*Motion made (Neff/Frint) to approve the application of Sonja Von Frank for the Ambulance Dept and Damien Von Frank for the Fire Department. Voice vote taken, motion carried.*

Review estimate for repairs to the Emergency Services Building. Tom Renz got a verbal estimate of \$1,100 from the builder so he will request a written repair estimate and it will be submitted to our insurance company.

TOB Committee and Commission Reports

Land Use Planning Commission: Seana Frint

Rezone application from Milo Properties was tabled. The clerk will send a letter requesting pictures and an address (only South Shore Rd was provided).

Parks & Rec: Pat Johnston

Update on Tomahawk Lake Park-Pat did not attend the meeting so she did not update the board. Chairperson Webb said that the town park pavilion's roof needs to be done by Memorial Day Weekend. She requested that Tom set it up so Jeff Jordheim has access to the RING camera at Tomahawk Lake Park.

Chairperson Webb reviewed the Action Items List and the Timeline. She reported to the board that she received an update on the South Shore Bridge project that the engineering costs have gone up \$2,000-\$3,000.

*Motion made (Porter/Frint) to adjourn the Monthly Board Meeting. Voice vote taken, motion carried.*

Meeting adjourned at 9:13pm.

Submitted by: Judy Bourassa, Clerk-Treasurer  
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