

# MINUTES OF THE TOWN OF BARNES MONTHLY TOWN BOARD MEETING

Monday – February 17, 2020  
6:30 PM in the Barnes Town Hall

## UNAPPROVED

Chairperson Chris Webb called the Monthly Town Board Meeting to order at 6:30PM. A roll call was taken to establish a quorum with Tom Emerson, Donna Porter, Seana Frint and Susan Jansen in attendance. Judy Bourassa verified public notice.

The pledge of allegiance to the flag was said by all.

*A motion was made (Frint/Porter) to approve the agenda. A voice vote was taken, motion carried.*

*A motion was made (Jansen/Porter) to approve the minutes of the 1/21/2020 Monthly Board Meeting and the minutes of the 1/21 and 1/27 Special Board Meetings and to dispense with the reading of those minutes. Voice vote taken, motion carried.*

Public Comment Session –there were no public comments

Clerk Correspondence-A letter was received from Bayfield County Planning & Zoning regarding a violation of operating a home-based business without a Class B Special Use permit at 5485 Kelly Lake Rd, owned by Benjamin & Shawndel Spader Trustees. A “Cease and Desist” order was issued to Robert & Sharon Wahman of 48705 Clearwater Rd for a violation of the conditions of the permit issued for a “garage addition”. A Notice of a Public Hearing on February 20<sup>th</sup> at 4pm regarding amendments to the Code of Ordinances to create Section 13-1-34(a)-(d) to establish Home Occupations which are allowed to be established in residences without obtaining a permit.

A notice from WITC Board regarding vacancies of 2 additional members and an elected official member whose terms end June 30, 2020. Applications for these position can be obtained in the Clerk’s office.

Chairperson Webb reviewed the home-based occupations that would not require a permit but might be subject to some of the requirements and standards for Home Occupations. She will be attending the hearing and will get clarification on some of the questions she has.

Discussion with Zech Gotham of Morgan & Parley regarding 2020 Road Projects including Denver Road. Zech confirmed that the US Army Corp permit to replace three culverts and the DNR stormwater permit have been obtained for the Denver Road project. Construction can be started by May 5<sup>th</sup> and must be completed by September 15<sup>th</sup>, 2020 and there will be a period of time when the road will be closed. Bids will be let in a March/April timeframe and awarding the bid will occur in early April. It was requested that the project be started after the Memorial Day weekend and the closure period be limited to one week. It is hoped that it would at least be graveled by the 4<sup>th</sup> of July holiday. The Moore Rd/Ellison Lake Rd intersection project has been postponed due to budget constraints. Another project recommended by the RROW Committee was re-surfacing of Robinson Lake Road. Chip sealing of the northern portion of Barnes Road is also a priority.

Vouchers approval – discussion/motion to approve January vouchers. Chairperson Webb noted that included in the vouchers were payments to Bayfield County Treasurer, Drummond School District and WITC for the January settlement of property tax payments received.

*A motion was made (Emerson/Porter) to approve the January vouchers. Voice vote taken, motion carried.*

Clerk/Treasurer Report: Judy Bourassa

Treasurer's Report prepared by Clerk Bourassa was displayed for public view. The ending balance in the General Checking is \$122,809.53, \$579,873.21 is the ending balance in the Money Market Account, \$1,931.09 (no change) ending balance in the Vatten Paddlar Account, the Tax Collection Account has a balance of \$1,402,400.27 and a 6 month CD at Associated Bank with a value of \$104,001.55 for a total in all funds of \$2,211,015.65 with \$196.02 in interest earned.

*A motion was made (Frint/Jansen) to approve the January Treasurer's Report. Voice vote taken, motion carried.*

Highway Department -Monthly Roads Report presented by Eric Polkoski –

#### **Completion of projects for month of February**

- Ski trail has been groomed weekly.
- Plowing snow, scraping, sanding roads daily.
- Regular maintenance on equipment. Greasing and washing.
- Organizing of the shop getting equipment and tools together to sell that aren't being used.
- Been out benching and widening the roads when we can.
- Signed up for some training and seminars for the highway crew.  
Put plow and sander on the 1-ton pickup to be used in an emergency

Review updated proposal from T&D Enterprises for fuel pump and card reader which includes a \$14,000 down payment. It was suggested that the DNR be approached for some cost sharing since they use our fuel pumps as well. The chair and clerk will work on drafting a letter.

*A motion was made (Emerson/Porter) to accept the proposal from T&D Enterprises in the amount of \$28,719.52, with the \$14,000 down payment, to replace the fuel pump and card reader. Voice vote taken, motion carried.*

Fire & Ambulance Departments-Monthly BES Reports presented by Tom Renz –

#### **Monthly report**

**February 17, 2020**

#### **Ambulance**

**There have been ten ambulance calls**

**2 – Carbon monoxide alarms**

**2 – transports to Hayward**

**1 – St. Lukes**

**2 – no transport**

**1 – Gordon EMS contacted 1 emt responded to scene**

**1 – St. Lukes**

**1 – mutual aid to Iron River cancelled en-route**

**All members were trained on end tidal carbon dioxide conducted by Dr. Shultz... EMTs have been working on grants pretty hard.. They are now working with three other lady's in grant writing one which Polaris assigned to our Department to help get grants for the replacement of ATV one who works for Lexi pol.**

## **Fire**

**2 – Carbon monoxide alarm**

**The Hayward public service committee went with recommendation of their ambulance director and voted to keep the same service of intercepts in place and not to expand any further at this time with the first response paramedic to all the calls. My suggestion is if this is something we still want to move forward with we need to really look at it now and the cost to get to their board before they begin budget planning.**

**I have spoke to guy and believe we are in agreement to have the EMT committee look at the community EMS program and allow them to develop policy and procedure in place with the understanding we are doing it on our own and moving forward with it. The program would be completely volunteer on the patient's part and provided as a service.**

Review purchase order for \$1,637.28 for purchase of new light bar.

*A motion was made (Emerson/Jansen) to approve the Purchase order for the light bar. Voice vote taken, motion carried.*

Review new MOU agreement with DNR

*A motion was made (Jansen/Emerson) to authorize Tom Renz, Fire Chief, to sign the Memorandum of Understanding for Mutual Aid and Fire Suppression Services agreement with the DNR. Voice vote taken, motion carried.*

Chief Renz reported that a date has been set for an Open House at the New Emergency Services Building – it will be June 6<sup>th</sup>.

Chairperson Webb noted that that is also the date of the memorial service for former Barnes Constable, Mike O'Keefe.

Supervisor Frint left the meeting at 7:40pm due to a sick child.

Update on Emergency Action Plan and EOC purchase approval limit. Both the Clerk and Fire Chief reviewed the Plan and noted some corrections that will be made. Once that is completed, the Plan will be sent to the Town Board for their review. The Emergency Operations Center needs a dollar limit assigned for purchases of supplies, equipment and services in support of ongoing incidents. It was tentatively set at \$1,000.00.

## **TOB Committee and Commission Reports**

a) Emergency Medical Services Committee- Guy Johnston

1. Appointment of Stephanie Marshall as alternate committee member-Guy recommends that the board appoint Stephanie Marshall as an alternate.

*A motion was made (Emerson/Jansen) to appoint Stephanie Marshall an alternate member of the EMS committee. Voice vote taken, motion carried.*

b) Parks & Rec Committee-

1. Friends of Tomahawk Lake Park MOU

Charlie Watson, a member of the Friends of Tomahawk Lake Park, addressed the board on the status of the group's recent organization meeting. He stated an anonymous donor from the community has stepped forward to offer a \$5,000 matching donation and has requested the Town contribute a matching amount and that Friends of Tomahawk Lake Park raise the same amount through donations from the public at-large. These funds would be used predominately for the purchase of improved trail maintenance equipment. The group would like the Town to send a mailer on their behalf to help raise funds. They also drafted a Memo of Understanding between the Town and Friends of Tomahawk Lake Park they would like the board to consider signing.

Chairperson Webb asked the board to review the MOU and the Town's Attorney will review as well. She asked the group to provide some information they would like included in the mailer and it will be incorporated into a mailer that will be sent out by the FireWise Program. Regarding the request for a matching donation, the board would like to table it for further consideration. It will be added to the agenda for the March meeting.

c) Planning Commission – Tom Emerson

1. Allen & Tamaira Suwanski of 50910 Hwy 27 – Class B Special Use application for private garage in commercial zone.
2. Stacey Jordheim of 1220 Lake Rd – Class A Special Use application for addition of living room and bedroom to existing garage structure.

*A motion was made (Jansen/Porter) to recommend approval of the Class B Special Use application of Allen & Tamaira Suwanski. Voice vote taken, motion carried.*

*A motion was made (Porter/Jansen) to recommend approval of the Class A Special Use application of Stacey Jordheim. Voice vote taken, motion carried.*

d) Tourism Committee

1. Hayward Area Chamber of Commerce renewal of membership

*A motion was made (Emerson/Porter) to approve the renewal of the Hayward Area Chamber of Commerce membership at a cost of \$275.00. Voice vote taken, motion carried.*

Chairperson Webb reviewed the Action Item List and the Timeline. Supervisor Jansen suggested that the cost of future purchases be added to the Timeline.

*A motion was made (Porter/Jansen) to adjourn the Monthly Board Meeting. Voice vote taken, motion carried.*

Meeting adjourned at 8:35pm.